

CITY OF TRENTON APPLICATION FOR BUILDING AND ZONING PERMIT

11 East State Street, Trenton, OH 45067 | t. 513.988.6307 or 513.988.6304 ext. 150

Email Applications to: building-zoning@cityoftrenton.com

BUILDING PERMIT#: _____	<i>Date & Time of Receipt of Application:</i>
ZONING PERMIT#: _____	

GENERAL PROPERTY AND CONTRACTOR INFORMATION

OWNER/OWNER REP: _____ PHONE: _____

OWNER ADDRESS: _____ EMAIL: _____

TENANT: _____ PHONE: _____

SITE ADDRESS: _____

CONTRACTOR: _____ CONTACT: _____

PHONE: _____ EMAIL: _____

SUBDIVISION: _____ Lot No. _____ Lot Sq. Ft. _____ Frontage: _____ Sq.Ft Living Area: _____

1st Floor: _____ 2nd Floor: _____ Garage: _____ Porch/Deck: _____ Finished Basement: Y/N Sq. Ft. _____

Setbacks: Front Yard: _____ Right Side: _____ Left Side: _____ Rear: _____ Corner Lot? Y/N

Building Height: _____ (to Peak): Is property located in a Floodplain? Y/N **Estimated Cost \$** _____

BUILDING / ELECTRICAL PERMIT APPLICATION INFORMATION

Residential		Commercial		
New Construction	Deck/Porch	New Construction	Certificate of Occupancy	
Single Family	Accessory Structure	Fire Alarm/Suppression	HVAC	
Multi-family	HVAC	Hood Exhaust	Electrical - Define below	
Garage	Electrical - Define below	Change of Use	Gas Line	
Alteration/Addition	Gas Line	Alteration/Addition	Other: Specify	
Roof	Other: Specify	Signage	Permanent	Temporary
Describe in Detail:				

**** Electrical Service Size _____ Line Drawing Required over 400 AMP**

ZONING PERMIT APPLICATION INFORMATION

Residential		Commercial		
New Construction	Deck/Porch	New Construction	Use Change	
Single Family	Accessory Structure	New Business	Accessory Structure	
Multi-family	Home Occupation	Change in Parking	Alteration/Addition	
Garage	Fence	Fence	Other:	
Alteration/Addition	Other:	Signage	Permanent	Temporary
Describe in Detail:				

DOCUMENTS ATTACHED	PERMIT FEE CALCULATIONS – (For Office Use Only)		
Residential or Commercial:	Building Application	\$30.00	\$
	() Plans (3 sets, or more if required)	Plan Review: (All plan reviews)	\$25.00
() Plot Plan (3 sets required)	Residential Revision Fee	\$150.00	\$
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** No Building Permit Required for Detached Accessory Structures Under 200 sq. ft. Example: Decks and sheds. ** Zoning Permit still required.	First Floor Building	_____ SF X \$0.30	
	Second Floor Building Fee	_____ SF X \$0.30	
	Finished Basement	_____ SF X \$0.30	
	Garage / Pole Barn	_____ SF X \$0.20	
	Porch / Deck	_____ SF X \$0.20	\$
	Accessory Structures		\$
	Roof Tear-Off	\$50.00	\$
	HVAC Fee	\$80.00	\$
	Electric Fee (Determined by type of work)		\$
	Gas Fee	\$50.00	\$
	Certificate of Occupancy	\$100.00	\$
	Occupying w/o a Certificate of Occupancy	\$500.00	\$
	Demolition Fee: Accessory Bldg. / Res.	\$25.00/\$50.00	\$
	Flood Plain Permit	\$100.00	\$
The Ohio Revised Code Chapter 3781.102 (F)2 States: (F) Each political subdivision that prescribes fees pursuant to division (E) of this section shall collect, on behalf of the Board of Building Standards, fees equal to the following: (1) Three per cent of the fees the political subdivision collects in connection with nonresidential buildings; (2) One per cent of the fees the Political subdivision collects in connection with residential buildings.	Commercial (Determined by type of work)		\$
	Park Impact Fee	\$600.00	\$
	Water Service:		\$
	Badger Meter / Automatic Meter Reader	\$254.00	\$
	Water System Connection (per ERU)	\$4,000.00	\$
	Sewer Connection (per ERU)	\$800.00	\$
	Sign Permit (Does not include Zoning Fee)	\$25.00	\$
	Site Plan Review		\$
	Zoning Fee (Determined by “type” of work to be done.)		\$
	One percent (1%) Residential assessment fee or - Three percent (3%) Nonresidential assessment fee to be collected on behalf of the Board of Building Standards.		\$
	TOTAL:		\$

1. It is the applicant’s responsibility to comply with all civil deed and/or subdivision restrictions and/or covenants on property.
2. **Questions regarding permitting, fees, or similar topics** should be directed to the City of Trenton at 513-988-6304.
3. **Questions regarding the building code or to schedule inspections** should be directed to NIC at **888-433-4642**. NIC Inspectors will be available by telephone to respond to queries between 8:00 am and 5:00 pm, Monday through Friday.
4. The **Butler County Health Department** handles all **plumbing permits** within the city. The BCHD is located at 301 South Third Street in Hamilton and can be reached at **513-863-1770**.

Please note, all building department correspondence (permit applications, plans, fees and all zoning department correspondence must be submitted to the City of Trenton. The City of Trenton Building and Zoning Department thanks you for your cooperation. This permitting process is required by Code and is being done for your safety as well as the safety of others.

I, the undersigned, certify my right to make the above application. Further, I certify that all submitted information is true and accurate, and the proposed use will conform to the application as submitted and that no changes shall be made without the express written pre-approval of an authorized representative of the City of Trenton.

Owner/ Owner Representative Signature

Date

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If applicable, please provide a sketch of the lot, building, and/or accessory structure where the requested work is to be done. Provide all measurements and dimensions of all lot lines, building sizes, and distances between structures and property lines.

CLICK MIDDLE OF EMPTY BOX BELOW TO ADD IMAGE

